



Complimentary Drinks & Wastage Record

Date:		FoH Team:	
Show:			

<p>Complimentary (Giveaways)</p> <p><i>Drinks given away without payment</i></p> <p>.</p> <ul style="list-style-type: none"> A. Staff Beverage – drink given to volunteer as per policy B. Guest Complimentary – free drink given to a customer (service recovery, special occasion, etc.) C. Discretion – Other reasons D. Training/Testing – used for training 	<p>Wastage</p> <p><i>Drinks that cannot be sold due to damage, error, or spoilage.</i></p> <ul style="list-style-type: none"> 1. Pouring Error – wrong drink made, overpour, incorrect mix 2. Spoiled Product – expired or contaminated beverage 3. Spillage/Breakage – dropped, broken glass, spilled drink 4. Return from Guest – customer returned drink (taste, quality, etc.) 5. Training/Testing – used for training or quality checks
---	---

Item/Drink	Quantity	Reason Code
		See above